



Abdelrahim Abdel Haseeb Mohamed

Financial Accountant | Cost Controller | IFRS Reporting & ZATCA Compliance

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Professional Summary

A **Financial Accountant** with 4+ years managing full accounting cycles, cost control, and **IFRS-compliant** financial reporting across Saudi Arabia and Egypt. Proven experience in **bank reconciliations**, AP/AR management, **month-end and year-end close**, and full **ZATCA** compliance (Phase 1 & 2 e-invoicing). Hands-on with **Odoo** and **ERPNext** finance modules, and skilled at leveraging **Advanced Excel** and finance-automation tools to improve report accuracy and accelerate period close — all within strict accounting controls and internal governance.

Professional Experience

Financial Accountant & Cost Controller

Keffah Al Sharq Group – Saudi Arabia | Feb 2023 – Present

- Managing the **full accounting cycle**: daily journal entries, general ledger maintenance, and period-end closing.
- Preparing **IFRS-compliant financial statements** (Balance Sheet, Income Statement, Cash Flow).
- Performing **monthly bank reconciliations** and resolving discrepancies with accuracy.
- Managing **Accounts Payable & Receivable**, petty cash, and employee advance settlements.
- Filing **VAT returns** and corporate tax declarations in compliance with **ZATCA** deadlines.
- Monitoring and controlling project costs, preparing cost analysis reports for management.
- Configuring and operating **Odoo ERP** finance modules (Chart of Accounts, Cost Centers, Tax Templates).
- Building custom financial reports inside the ERP and supporting improvements to recurring accounting procedures.
- Using supporting technical tools to improve invoice handling, speed up data entry, and streamline reporting tasks.

Economic Researcher & Financial Analyst

Misr Capital – Project Evaluation & Investment Advisory – Egypt | Apr 2022 – Jan 2023

- Conducted comprehensive **financial feasibility studies** for major investment projects (Cairo Steel Factory, Shads Hospital).
- Built detailed **financial models** estimating ROI, NPV, IRR, and risk assessments.
- Analyzed market sectors, industrial machinery costs, and real estate market conditions.
- Delivered structured financial reports to senior management supporting strategic investment decisions.

Accountant

Al-Rashideen Office for Accounting & Auditing – Egypt | Jan 2022 – Mar 2022

- Prepared **IFRS-compliant financial statements** (Balance Sheet, Income Statement, Cash Flow).
- Managed company formation procedures and legal compliance with government authorities.
- Handled direct interactions with tax authorities and examined tax files.

▪ Professional Skills

Accounting & Financial Cycle

- Full accounting cycle, Month-End / Year-End Close.
- IFRS financial statements, Trial Balance, GL Reconciliation.
- Cost accounting, variance analysis, budgeting & forecasting.
- Bank reconciliations, AP/AR, Fixed Assets, Accruals & Prepayments.

ERP Systems & Finance Tools

- **Odoo & ERPNext**: finance module setup, Chart of Accounts, cost centers, tax templates, custom reports.
- Advanced **Excel** (Pivot, VLOOKUP, XLOOKUP, Power Query) for analytical reporting and financial statements.
- Google Sheets for operational reporting and financial data tracking.

Tax, Compliance & Controls

- VAT, Withholding Tax, ZATCA Phase 1 & 2 e-invoicing compliance.
- Periodic reconciliations and account follow-up.
- Internal controls, external audit readiness, GAAP.

Accounting Automation & AI

- Building **AI agents** that read incoming invoices and documents, extract structured data, and auto-generate journal entries inside Odoo / ERPNext.
- Designing and orchestrating **automated accounting workflows** (n8n + Server Scripts): approval routing, notifications, bank reconciliations, collection reminders, and period-close steps.
- Leveraging **ChatGPT and LLMs** for transaction classification, management report drafting, bank statement summarization, and professional correspondence review.
- Developing **dynamic financial reports** inside ERP, linked to multiple data sources (banks, POS, inventory) to accelerate analysis and period close.
- Automating **account reconciliations and periodic matching** to reduce human error and strengthen internal control quality.

▪ Education & Languages

- **Bachelor of Commerce (Economics Major)** (Grade: Good) — South Valley University, Faculty of Commerce, Egypt (2020)
- **Languages**: Arabic (Native) | English (Professional Working Proficiency)

▪ Certifications

- **SOCPA Membership** – Saudi Organization for Chartered and Professional Accountants (2024)
- **Basic Accounting** – CFI Institute (2023)
- **Financial Planning & Wealth Management** – CFI Institute (2023)

▪ Key Achievements

- Maintained **full ZATCA compliance** at Keffah Al Sharq Group (VAT filings and Phase 1 & 2 e-invoicing) — zero late filings, zero penalties.
- Led **full Odoo ERP finance module configuration** (Chart of Accounts, cost centers, tax templates, custom reports) and integrated accounting workflows with operational processes.
- Developed **custom in-system financial reports** that raised the quality of management reporting and replaced manual Excel exports.
- Delivered **financial feasibility studies** for investment projects worth over **\$10M total** at Misr Capital (Cairo Steel Factory, Shads Hospital, and others).
- Automated **invoice processing and recurring journal entries** within Odoo/ERPNext, reducing monthly manual entry hours and improving data accuracy.
- Accelerated the monthly close cycle by streamlining workflows between banks, suppliers, and customers.